

## APPENDIX F

### GENERAL

All team to be trained in Challenge 25 procedures as well as general licensing, to include Incident & Refusal Logs.

DPS authorising logs to be signed by all team over 18 & under 18's being used for glass clearing where necessary.

### THE PREVENTION OF CRIME AND DISORDER

Visibility of team and duty manager on shift. Training to see possible issues arising, i.e. small groups gathering, body language, facial expression and regular toilet visits.

### PUBLIC SAFETY

To ensure maximum numbers not exceeded and where necessary a licenced security company to be used with SIA badges.

Exit signs to be visible in case of emergency.

### THE PREVENTION OF PUBLIC NUISANCE

Noise assessments to be conducted regularly.

Providing notices for littering & extra bins, noise reduction, traffic (doors slamming, beeping horns, shouting & loud music)

Talk to closest neighbours regarding late functions to make them aware and keep regular contact to monitor.

### THE PROTECTION OF CHILDREN FROM HARM

Children to leave by 22:00, unless private party

Parents to supervise own children

Team to report any issues.